



Chairman: Cllr C Nicholson

Clerk: Sarah Kyle, Hill House, Walton, Brampton, CA8 2DY  
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8<sup>th</sup> January 2025

Dear Councillor

A meeting of Stanwix Rural Parish Council is to be held on **Wednesday 15<sup>th</sup> January at 7.30pm in Houghton Village Hall**. This is a public meeting and all members of the press and public are welcome to attend.

**THIS MEETING WILL BE AUDIO RECORDED FOR TRANSCRIPTION PURPOSES – A COPY OF THE RECORDING WILL BE AVAILABLE UPON REQUEST BY EMAIL FROM THE CLERK**

Yours faithfully

A handwritten signature in black ink, appearing to be 'S. Kyle', written over a light blue horizontal line.

Sarah Kyle

**Clerk & Responsible Financial Officer**

### **Agenda**

#### **1. Apologies for Absence**

To receive written apologies and approve reasons for absence

#### **2. Minutes of the Meeting of the Parish Council held on 10<sup>th</sup> December 2024**

To resolve to authorise the Chairman to sign to approve the accuracy of the minutes

#### **3. Declarations of Interest and Request for Dispensations**

- a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to
- b) receive declarations by members of interests in respect of items on this agenda

#### **4. Public Participation**

In accordance with [Standing Orders](#) 3e – 3k, the Chairman will, at his discretion:

- a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting, including representatives from Houghton In Bloom to deliver a short presentation to members; and
- b) receive reports from Cumberland Councillors

#### **5. Planning Matters**

##### **5.1 To Resolve to Ratify Response Submitted Before the Meeting**

**24/06937 The Courtyard, Mill House, Brampton Old Road, Carlisle, CA6 4QE - Reinstatement Of Property Following Fire Damage (LBC)**

##### **5.2 To Receive Updates regarding Ongoing Planning Issues:**

**23/0347 Land at Brunstock Lane, Houghton, Carlisle - Residential Development Consisting Of 163no. Dwellings & Associated Infrastructure**

#### **6. Clerk's Report**

To receive a verbal report detailing updates from the last meeting

## **7. Highways**

### **7.1 Speed Indication Device, Houghton**

To receive an update

### **7.2 Speedwatch, Houghton**

To receive an update

### **7.3 Houghton Grass Verges**

To consider concerns over damage incurred to the grass verges on Houghton Road

### **7.4 Parking, Houghton Road North**

To consider concerns regarding parking adjacent to the newly opened cafe

### **7.5 Claimed Footpath At Millcroft Parish Of Stanwix Rural Definitive Map and Statement Modification Order (No 5) 2024**

To note the completion of the above, to take effect 17 January 2025

### **7.6 Cumberland Council (Footpath No 132015 Parish Of Stanwix Rural) Public Path Diversion And Definitive Map And Statement Modification Order 2024**

To note the above diversion of the public footpath at Houghton House, Houghton

## **8. Finance Matters**

### **8.1 Payments**

To consider the authorisation of payments as detailed in the schedule

### **8.2 Bank Reconciliation**

To note the bank reconciliation to 31<sup>st</sup> December 2024

## **9. Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents in their ward.

*Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.*

## **10. Date of Next Meeting**

To resolve that the next meeting of the Parish Council be held on Wednesday 12<sup>th</sup> February at 7.30pm in Houghton Village Hall. *Agenda items must be submitted to the Clerk by 3<sup>rd</sup> February 2025*

## **STANWIX RURAL PARISH COUNCIL**

**Minutes of a Meeting held on Tuesday 10<sup>th</sup> December 2024 at 7.30pm in Village Hall, Houghton**

### **PRESENT**

The Chairman Cllr C Nicholson, Cllrs A Bell, B Bell, A Coles, P Nedved, E Leitch, A Robinson and C Savory.

### **IN ATTENDANCE**

Cumberland Cllr J Mallinson. Two members of the public. The Clerk, S Kyle.

### **SR 491/12/24 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr's D Small and N Watson. Apologies were also received from Cumberland Cllr H Davison.

### **SR 492/12/24 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 NOVEMBER 2024**

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Parish Council.

### **SR 493/12/24 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST**

Cllr Nicholson declared an interest in item 500.3, his wife being the treasurer of Houghton Village Hall.

Dispensations were granted to Cllr's A Bell and B Bell in respect of precept setting. All other attending members had precept dispensations previously approved for this Council term.

### **SR 494/12/24 PUBLIC PARTICIPATION**

#### **494.1 Members of the Public**

One member of the public was present to observe proceedings relating to item 498.1. Another member of the public reiterated previously raised concerns regarding the boulders and wildlife area on Houghton Village Green. He noted he had written to the Council in August regarding the matter and emergency vehicle access, which the Chairman recalled responding to in person. It was noted that no plans had been submitted for the wildlife area for 2025 yet.

#### **491.2. Cumberland Cllr's**

Cllr Mallinson informed members that grant funding was available for suitable projects; the application deadline is 12 February. He also reported the Cumberland Council budget consultation is accepting responses,

### **SR 495/12/24 PLANNING MATTERS**

#### **495.1 Resolved to Receive Refusal Notices:**

**24/0471 82 Longlands Road, Carlisle, CA3 9AF** - Erection Of Detached 4no.Bedroom Dwelling Together With New Vehicular Access To Neighbouring Property

#### **495.2 Updates Regarding Ongoing Issues**

**23/0347 Land at Brunstock Lane, Houghton, Carlisle** - Residential Development Consisting Of 163no.Dwellings & Associated Infrastructure

It was noted that there is no further progress, with a committee hearing unlikely to take place before February 2025.

#### **SR 496/12/24 ADMINISTRATIVE MATTERS**

##### **496.1 Financial Regulations**

Resolved to adopt the updated Financial Regulations, as circulated alongside the agenda, with immediate effect.

##### **496.2 Border, Fellside and North Carlisle Network Event**

Cllr Nedved updated members regarding proposals for public transport improvements following the awarding of a £5m grant to Cumberland Council. Various potential options were discussed, including an evening service in Houghton, the reinstatement of the Cumbrian section of the Hadrian's Wall AD122 service, and further support to the volunteer Border Rambler bus. Concerns over the lack of public transport to the new GP surgery in Carlisle were also considered.

**Resolved:** Cllr Nedved to draft a Council response to the proposals for submission and ratification in January.

#### **SR 497/12/24 CONSULTATIONS**

##### **479.1. Cumberland Ward Boundary Consultation**

Cumberland Cllr Mallinson explained the rationale behind the above, noting that the intention had always been to review boundaries in preparation for the Council elections in 2027.

**Resolved** that a draft response will be prepared and submitted for comments at the January or February meeting.

##### **497.2. Enabling Remote Attendance and Proxy Voting at Local Authority Meeting Consultation**

**Resolved** to circulate the above to members for individual responses.

#### **SR 498/12/24 VILLAGE MATTERS**

##### **498.1 Houghton/Linstock Village Green Drainage**

Three estimates had been received for necessary maintenance works on Linstock Village Green, being £5,240, £6,685 and £7,525. The three prices were based on proposed works from each contractor and are not necessarily to the same exact specification.

It was also noted that an estimate of £1,460 had been received for investigative works on Houghton Village Green alongside a quote of £730 for investigative works in Brunstock. It was clarified that the investigative works are essential to determine the extent and costs of the remedial works required.

**Resolved** to ring-fence a sum of £8,000 for the Linstock works, with a contractor to be determined once quotations had been reviewed thoroughly. Also **resolved** to proceed with the investigative works at Houghton and Brunstock at the contractor's earliest convenience.

##### **498.2 Brunstock Common Land**

Members were informed that all works had now been completed at the pond. Some planting may be required, and an aerator device might be beneficial when the budget allows.

## **SR 499/12/24 CLERK'S REPORT**

### *Bus Shelter Noticeboard Relocation*

This matter remains outstanding whilst waiting for a response from Cumberland Council.

### *Replacement Street Furniture*

The installation of the new noticeboard in Houghton has been completed. The board for Crosby and bench in Linstock are expected to be completed imminently. Once the boards are removed, they will be sent for refurbishment with an eventual plan to replace the failing Rickerby board.

### *Traffic Data*

This request also remains outstanding; the Clerk to contact Cumberland Council again.

### *Tarraby Bench*

A replacement bench has been ordered for the above. Thanks were offered again to Top Notch Contracting Ltd for funding the purchase and installation of the bench.

## **SR 4500/12/24 FINANCE MATTERS**

### **500.1 Payments**

**Resolved** to authorise the payment of invoices below:

Sarah Kyle	December Salary	£1,365.56
HMRC	PAYE December	£176.25
NEST	Pension December	£99.70
A Kyle	December Salary	£249.00
Unity Bank	Monthly charge	£12.00
Lakeland Landscapes Ltd	Brunstock Pond	£6,320.43

### **500.2 Bank Reconciliation**

**Resolved** to note the bank reconciliation on 30<sup>th</sup> November 2024:

Balance at 01.04.2024	£54,817.42
Receipts to 30.11.24	£51,128.63
Expenditure to 30.11.24	£33,527.49
Cash book balance 30.11.24	£72,418.56

### **500.3 Grant Award Amendment 2024/25**

Members were asked to consider a retrospective request for a change in application payee from Houghton Village Hall following a denial of the Cumbria Waste Management application

**Resolved** to make the previously agreed £800 payable directly to Houghton Village Hall.

### **500.4 Budget and Precept 2025/26**

A report had been circulated alongside the agenda, detailing the proposed budget and precept recommendation for the Council year 2025/26.

**Resolved** to accept the attached budget and to set the precept for 2025/26 at £51,150.

### **SR 501/12/24 COUNCILLOR MATTERS**

**Cllr Savory** reported an outage of streetlights on Houghton Road, which Electricity North West had now repaired.

**Cllr B Bell** requested an update regarding maintenance works on the track in Linstock. This will be attended to as soon as possible.

**Cllr Nedved** reported that the grit boxes were all full, courtesy of Cumberland Council. He also welcomed the new café business in Houghton.

### **SR 502/12/24 DATE OF NEXT MEETING**

**Resolved** that the next meeting of the Parish Council be held on Wednesday 15<sup>th</sup> January at 7.30pm in Houghton Village Hall. Agenda items must be submitted by 6<sup>th</sup> January 2025.

There being no further business, the meeting was closed at 8.18 pm.

## CUMULATIVE DATA FOR SID

The tables below summarise information from the speed indicator sign for vehicles travelling south to north and north to south on Houghton Road.

HOUGHTON ROAD: SOUTH TO NORTH TRAFFIC DATA							
MONTH	Total Vehicles	AADT	Monthly Weekday Figures		Monthly Weekend Figures		All (mph)
			Nos. vehicles	Av. speed mph	Nos. vehicles	Av. Speed mph	85%ile speed
April * '23	28007	1235	20414	27.2	7593	27.6	32.5
May '23	38221	1232	30218	27.3	8003	27.7	32.4
June '23	37482	1246	29281	27.3	8201	27.8	32.4
Oct '23	32316	1058	24486	26.9	7830	27.4	31.7
Nov '23	30894	1029	23792	26.2	7102	26.8	30.5
Dec '23	25879	834	19385	26.5	6494	26.9	31.2
April '24	35722	1204	27265	27.3	8457	27.8	32.3
May '24	37937	1223	29544	27.1	8393	27.5	32.1
June '24	37305	1243	26834	27.3	10471	27.9	32.4
<b>TOTAL/Av</b>	<b>303763</b>	<b>1138</b>	<b>231219</b>	<b>27.0</b>	<b>72544</b>	<b>27.5</b>	<b>31.9</b>

\*Started 08/04/2023

HOUGHTON ROAD: NORTH TO SOUTH TRAFFIC DATA							
MONTH	Total Vehicles	AADT	Monthly Weekday Figures		Monthly Weekend Figures		All (mph)
			Nos. vehicles	Av. speed mph	Nos. vehicles	Av. Speed mph	85%ile speed
July '23	51111	1649	38539	28.6	12572	29.1	34.0
Aug '23	50233	1620	39459	28.8	10774	29.4	34.2
Sept '23	51246	1708	38377	28.4	12869	29.0	33.8
Jan '24	54014	1775	43006	27.6	11008	28.6	33.0
Feb '24	52576	1812	40813	28.0	11763	28.7	33.3
March '24	55672	1795	40774	28.2	14898	28.9	33.5
July '24	55160	1779	43659	28.5	11501	29.0	33.8
Aug '24	50357	1624	39583	28.8	10774	29.3	34.2
Sept '24	56014	1867	43042	28.3	12972	29.1	33.7
Oct '24	57381	1851	45864	28.2	11717	29.0	33.6
Nov '24	60123	2004	46136	27.7	13987	28.6	33.1
Dec '24	55471	1788	41649	27.4	13822	28.4	32.9
<b>TOTAL/Av</b>	<b>649358</b>	<b>1765</b>	<b>500901</b>	<b>27.4</b>	<b>148657</b>	<b>28.4</b>	<b>33.6</b>

### Average vehicle flows

Average Monthly Numbers	South to North (9 months)	North to South (12 months)
Total vehicles	33751	54113
AADT	1138	1765
Weekday	25691	41742
Weekday average speed mph	27.0	27.4
Weekend	8060	12388
Weekend average speed mph	27.5	28.4
85%ile speed mph	31.9	33.6

## HOUGHTON ROAD SPEED WATCH SUMMARY 2017 - 2024

Year	2017	2018	2019	2020	2022	2023	2024
Nos of one-hour sessions	15	8	46	5	8	3	21
Nos of speeders caught	103	46	472	32	49	19	126
Nos of speeders per session*	7	6	10	6	6	6	6

No observations in 2021 due to Covid-19: Number of observations is dependent on accessibility of the speed gun from the police, volunteers' availability and weather.

\*Rounded to nearest whole number